

# **SOUTH JERSEY BRANCH OF THE NEW JERSEY SECTION BYLAWS**

## **American Society of Civil Engineers New Jersey Section**

Adopted by Vote of the Board of Directors of the South Jersey Branch on November 17, 1993 alliance

### **ARTICLE I. NAME AND OBJECT**

- Section 1. The name of this organization shall be the South Jersey Branch of the New Jersey Section of the American Society of Civil Engineers.
- Section 2. The objective of the South Jersey Branch shall be the advancement of the science and profession of engineering for the benefit of humanity in a manner consistent with the objectives of the American Society of Civil Engineers.

### **ARTICLE II. AREA AND MEMBERSHIP**

- Section 1. The area of the South Jersey Branch shall include Atlantic, Camden, Cape May, Cumberland, Gloucester, and Salem Counties and all portions of Burlington County south of Spur Route 528 and west of U.S. Route 206 (includes mail zip code areas 08010, 08016, 08036, 08046, 08048, 08052 through 08055, 08057, 08060, 08065, 08073, 08075, 08077 and 08088) all in the State of New Jersey.
- Section 2. All members of the American Society of Civil Engineers of all grades whose addresses are within the South Jersey Branch area shall be deemed to be assigned members of the South Jersey Branch. All members of the American Society of Civil Engineers of all grades whose addresses are within the South Jersey Branch area, who subscribe to the By Laws of the Branch, who have paid current Section dues, and who have registered with the Secretary, shall be deemed to be Subscribing Members. Also such other members of the Society, who because of their particular situation, find it impracticable to be active in the Section or Branch affairs may become members of the South Jersey Branch, provided that they subscribe to the By Laws of the South Jersey Branch and the New Jersey Section.
- Section 3. Only Subscribing Members shall have the right to vote, to hold office, to serve on committees or to represent the Branch.

### **ARTICLE III. DUES AND FINANCES**

- Section 1. There shall be no entrance fee.
- Section 2. Annual dues of each member shall be determined by the Board of Director of the New Jersey Section in accordance with the needs of the Branch and Section. Subscribing membership ceases for any member whose dues are more than twelve months in arrears.
- Section 3. Life Members who are exempt from payment of dues in the Society, shall also be exempt from payment of dues in the Section.

### **ARTICLE IV. OFFICERS**

- Section 1. The officers of this Branch shall be President, President-Elect, a Vice-President, a Secretary, a Treasurer, and two Directors (one elected and one appointed), who, with the two latest resident Past-Presidents, shall constitute a Board of Directors in which the government of the Branch shall be vested.

- Section 2. Only Subscribing Members of the Branch shall be eligible for election to office.
- Section 3. The duties of officers shall be those usual for such officers or as shall be prescribed from time to time by the Branch.

#### **ARTICLE V. OFFICERS' TERMS AND VACANCIES**

- Section 1. The term of the office of the President, President-Elect and Vice-President shall be one year and of the Secretary, Treasurer and Directors two years; except one Director's term shall expire each year. The term of each newly elected Officer or Director shall begin at the close of the Annual Section Meeting immediately following his election and shall continue for the period named or until a successor is duly elected. The President-Elect shall succeed to the office of the President at the close of the Annual Section Meeting.
- Section 2. A vacancy in the office of President shall be filled by the President Elect. A vacancy in the office of President-Elect shall be filled by the Vice President. Other vacancies shall be filled for the unexpired portion of the term by the Board of Directors of the Branch.

#### **ARTICLE VI. NOMINATION AND ELECTION OF OFFICERS**

- Section 1. The President shall, in January, appoint a nominating committee of three Subscribing Members of the Branch who shall prepare a list of nominees for officers provided for in the By Laws, obtain the consent of each nominee to serve if elected, and deliver the list to the Secretary not later than February 15.
- Section 2. The Secretary shall publish the list of nominees not later than March 15. Other nominations to be included in the ballot must be endorsed in writing by at least five Subscribing Members and filed with the Secretary not later than April 1.
- Section 3. If no additional nominations are received, the Secretary shall so inform the President and the nominees shall be declared elected. If additional nominations are received all nominations shall be mailed by the Secretary to all Subscribing Members of the Branch with the April meeting bulletin for letter ballot, to be canvassed at the annual meeting in April by a teller's committee of three, to be appointed by the President. The candidates receiving the largest number of votes shall be considered elected. The result of the election shall be announced at the annual meeting.

#### **ARTICLE VII. MEETINGS**

- Section 1. The Annual Meeting shall be held in April at such place as the Board of Directors designate. Other meetings shall be called at the discretion of the Board of Directors, or by the President upon the written request of at least ten Subscribing Members.
- Section 2. Notice of call for regular and special Branch meetings shall be mailed to all Subscribing members of the Branch not less than ten days in advance of the meeting date.

#### **ARTICLE VIII. AMENDMENTS**

- Section 1. By Laws may be amended only by the following procedure: (a) A proposed amendment to the By Laws must be submitted to the Secretary in a written petition signed by not less than ten Subscribing Members of the Branch. (b) The proposed amendment shall be submitted for a vote by mail ballot to all Subscribing Members of the Branch and shall be voted upon by a majority of the Subscribing Members of the Branch. (c) To become effective it shall receive an affirmative vote of not less than two-thirds of the Subscribing Members voting, and the approval of the Board of Directors of the New Jersey Section.

#### **ARTICLE IX. MISCELLANEOUS PROVISIONS**

- Section 1. No part of the net earnings of the Branch shall inure to the benefit of any private shareholder or individual and the Branch shall not participate in, or intervene in (including the publishing and distributing of statements) any political campaign on behalf of any candidate for public office.
- Section 2. Upon dissolution of the Branch the assets remaining after the payment of the debts of the Branch shall be distributed to such corporation, community chest, fund, or foundation, organized and operated exclusively for religious, charitable, scientific, testing for public safety, literary or education purposes, or for the prevention of cruelty to children or animals, which would then qualify under the provisions of Section 501 (c)(3) of the Internal Revenue Code, as they now exist or as they may hereafter be amended, as the Board of Directors shall have designated and in the absence of such designation they shall be conveyed to the New Jersey Section, American Society of Civil Engineers.

#### **ARTICLE X. MEETINGS**

- Section 1. The Branch may hold regular and special meetings as determined by the Board of Directors as provided in the By Laws. Meetings may be held anywhere in the Branch-designated area.
- Section 2. At all regular and special meetings, ten (10) Subscribing Members shall constitute a quorum.
- Section 3. Meetings of the Board of Directors shall be called at the discretion of the President quarterly; or by the President upon request in writing from any member of the Board of Directors, including a statement of the reason.
- Section 4. At all meetings of the Board of Directors, five (5) Subscribing Members shall constitute a quorum.

#### **ARTICLE XI. COMMITTEES**

- Section 1. The President shall appoint each year the following standing committees. Publication and Public Information Program, Membership, and Awards. The Chairman of each standing committee shall attend and participate in meetings of the Board of Directors.
- Section 2. The President shall appoint such other committees as are from time to time deemed necessary.